



Mercer County Junior High
MERCER COUNTY COMMUNITY UNIT 404
203 N. WASHINGTON STREET
POST OFFICE BOX 436
JOY, ILLINOIS 61260-0436

ROBERT W. REED
Principal

Telephone 309-584-4174 · Fax 309-584-4257

May 3, 2010

Dear Parent/Guardian,

The Mercer County Junior High 8th grade promotion ceremony will be held on Wednesday, June 2nd at 2:00 PM in the junior high gymnasium. We welcome parents, family and friends to attend the event and celebrate the promotion of the 8th graders into high school. There are some guidelines that we are asking the participating students to follow. The following is a list of guidelines and times.

Dress and Appearance

- Boys appropriate attire:
 - a pair of casual dress pants (khaki, blue, black, etc.)
 - a collared shirt (polo style or button down dress)
 - a pair of casual or dress shoes
- Girls appropriate attire:
 - a dress of appropriate length and fit (nothing tight fitting, too short, or too revealing)
 - casual/dress pants or capris
 - a pair of shoes that are not cumbersome to walk in

Fees Owed

- We ask that all outstanding fees be paid by Tuesday, June 1st. If a student still owes money for outstanding fees, he/she may lose the privilege to walk during the promotion ceremony.

Times

- The students will conduct a final practice from 9:30 AM to 10:30 AM on June 2nd. Students will be released to parents if they wish to leave to prepare for the ceremony at 10:45 AM. Students leaving the school must return to the junior high no later than 1:30 PM to get ready for the ceremony.

We appreciate your help in making the Mercer County Junior High 8th grade promotion an exciting day. If you have any questions, please feel free to contact me at (309) 584-4174. If you plan to take your child at 10:45 AM on Wednesday, June 2nd, please sign and return the bottom permission slip no later than Friday, May 28th.

Sincerely,

Robert W. Reed

PERMISSION TO LEAVE SCHOOL ON JUNE 2, 2010

_____ has my permission to go home on Wednesday, June 2nd at 10:45 AM to get ready for the 8th grade promotion ceremony. I understand that my child must be back at the junior high building by 1:30 PM.

Parent/Guardian Signature: _____