

Memorandum of Understanding

2023-2024

Mercer County High School

Henderson, Knox, Mercer, Warren County Regional Office of Education #33 in Galesburg, IL

Mercer County High School (MCHS) will complete a new application for the Nita M. Lowey 21st Century Community Learning Center (21st CCLC) grant through the Illinois State Board of Education, MCHS Administrators, Teachers, and Educational Support Personnel, in collaboration with Henderson, Knox, Mercer, and Warren Regional Office of Education #33 (HKMW#33), will provide a program that will address opportunities for the students attending Mercer County High School.

Teachers, Educational Support Personnel, Administrators, and Site Coordinator will collaborate through teacher meetings, telephone conversations, electronic communications, and individual face-to-face meetings to plan and develop the program. The project staff will be working closely with teachers and administrators to address all qualifying students' needs. Teachers will drive the referral process for students in need of additional academic interventions. The Site Coordinator and MCHS Administrators will identify interested and qualified teachers to continue establishing a method for utilizing resources through financial budgeting and personnel through the delivery of services. Quarterly meetings will be conducted to review the program. All Staff and School Administration will review and evaluate progress toward meeting the program's goals during these meetings. The Building Administration and Site Coordinator will facilitate and communicate the program's purpose to the teachers, parents, and students and monitor the educational program and student progress.

The Nita M. Lowey 21st Century Community Learning Center educational program will provide extended day events that address the students' needs. Currently, plans are being made for regular programming before and after school on regular school days. Classrooms and other facilities will be made available for the housing of this program, and a room in the building for the Site Coordinator of the program so that he/she may have computer access to student records and contact information. Students will be selected for supplemental educational services as designated by their classroom teachers, scores, and individual needs. This includes students who are identified as needing additional reading and math services and those who might benefit from additional enrichment opportunities. Additionally, students who are having difficulties meeting expectations within the normal day would be identified for additional social-emotional support. However, all Mercer County High School students will be eligible to receive and participate in any services offered.

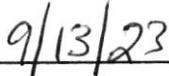
Two surveys will be sent home to aid in monitoring the program's effectiveness. These surveys will be sent at the end of each semester. Data collected will be used to provide feedback to the teachers and administration for planning and program evaluation. Parents will be requested to provide input regarding the success and future of the program. MCHS administrations and teachers, as well as program staff, will utilize data to determine the success and future of the program.

Mercer County High School will work collaboratively with many agencies to meet the diverse needs of the student population. The staff, volunteers, and agencies working with the students at Mercer County High School will continually seek to help all students succeed. All 21st CCLC staff will have access to all grades and assessments to monitor student progress. Project staff and tutors will be selected from Mercer County High School whenever possible to provide the greatest possible linkage between the school day and the 21st CCLC program and from the local communities.

The Nita M. Lowey 21st Century Community Learning Center program and Mercer County High School will work together to bring beneficial opportunities to the students of Mercer County High School. In creating a well-balanced, nurturing learning environment, it is the belief that all students of the MCHS will find maximum benefit from any or all programs provided by 21st CCLC and MCHS.



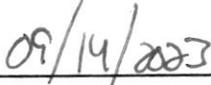
Andrea Cooper, Principal
Mercer County High School



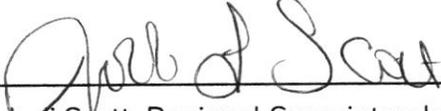
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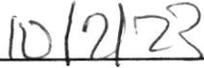
Scott Petrie, Superintendent
Mercer County District



Date



Jedi Scott, Regional Superintendent
HKMW ROE #33



Date