

# POLICY COMMITTEE MEETING

## Summary of Policy Section Review

Monday, December 2<sup>nd</sup>, 2019 - 4 p.m. - Unit Office

► Board Members Present: Tab Balmer, Jake Frieden, Julie Wagner - Supt Scott Petrie

Committee members reviewed *Board Policy Section 6 - Instruction*. Since most practices are mandated by state law and school code, very few items are up for local district changes. The meeting therefore centered on reviewing the requirements as listed per current law and code and determining if we are adequately following such requirements.

### Items discussed included:

1. **Educational Philosophy and Objectives** - Objectives listed for general student development to their potential. Method for Board to monitor these objectives, Supt shall prepare an Annual Report including 1) review and eval of present curriculum, 2) projection of curriculum / resource needs, 3) eval and elimination of any bias in curriculum or instructional materials, 4) plans for new or revised instructional program, and 5) review of present and future facility needs.
2. **School Accountability** - listing of quality assurance components in the district's work the Supt will supervise, such as school report card, School Improvement Plans, climate survey, each building's annual recognition application, and ISBE's balanced accountability measure.
3. **School Year Calendar and Day** - Board with Supt establish school calendar to ensure 185 days (176 student days) and the length of school day. Commemorative holidays must spend a portion of the day studying the honored person or occasion.
4. **Organization of Instruction** - NEED AMENDING - Full day kindergarten, Supt to organize instructional levels and assigning them to facilities.
5. **Curriculum Development** - Supt recommend curriculum, eval pilot programs, develop a curriculum review program. Dealing with single-gender classes.
6. **School Wellness** - goals for nutrition education / physical activity, nutritional guidelines for foods at school (including fundraising items) and reimbursable meals, monitoring, and community involvement with wellness.
7. **Curriculum Content** - listing of required subjects by state statute or regulation (20).

8. **Student Social and Emotional Development** - listing of possible ways to incorporate SEL into the district's educational program.
9. **Teaching about Religions** - regulations on teaching about religion in public schools.
10. **Teaching about Controversial Issues** - regulations on controversial or sensitive topics in the instructional program.
11. **Using Animals in Educational Program** - regulations on live animals, animal experiments, and / or animal dissection in public schools.
12. **Programs for Students at Risk of Academic Failure / Dropping out of school / Grad incentives program** - Supt to develop programs for the above.
13. **Education of Children with Disabilities** - regulations for ID, eval, placement, and delivery of services for students through the IDEA, ADA, and Rehabilitation Acts.
14. **Program for the Gifted** - Supt / admin implement education program for gifted and talented learners. Evaluate program with Board periodically.
15. **Accelerated Placement Program** - guidelines for placing in advanced classes for their age.
16. **Education of Homeless Children** - specifies how to enroll and educate homeless children.
17. **Migrant Students** - Supt develop a program to assist needs of migrant children and engaging their families.
18. **Home and Hospital Instruction** - regulations on schooling students with medical conditions that require teaching at home or a hospital setting, including pregnant students.
19. **English Learners** - requirements for programs for English Learner students.
20. **Title 1 Programs** - Supt to pursue Title1 funding. Ensure equal services, teachers, staff, materials, supplies for all the district's buildings. Engage families of disadvantaged students.
21. **Extended Instructional Programs** - listing of programs outside the normal school ages and days allowable. Examples: adult ed, summer school, nursery schools, tutor program, etc.
22. **Remote Education Program** - regulations on an ed program delivered outside of a school.
23. **Extracurricular and Co curricular Activities** - criteria for approval of these activities and academic criteria for participation in them.

24. **Instructional Materials** - All district classrooms / LC's should have evenly distributed, wide assortment of materials - textbooks, workbooks, electronic, etc. Supt provide listing of all textbooks and instructional materials used in district to School Board annually. Supt approves all instructional materials.
25. **Bring Your Own Technology Programs** - rules and regs on BYOT programs and responsible use of tech in school.
26. **Library Media Program** - Supt or designee to manage the district's library media.
27. **Access to Electronic Networks** - Curriculum and online behavior, acceptable use, internet safety, authorization for access.
28. **Field Trips** - rules and regulations governing field trips.
29. **Community Resource Persons and Volunteers** - listing of when such people may be used and procedures for Supt screening of these individuals.
30. **Assemblies and Ceremonies** - to be approved by Supt, consistent with district's objectives, cannot endorse / promote prayers at school assemblies, ceremonies or activities.
31. **Complaints about Curriculum, Instructional Materials, Programs** - people with complaints should utilize a curriculum objection form or the Uniform Grievance Procedure. Parents can also exempt their students from using materials or programs using the same.
32. **Guidance and Counseling Program** - how guidance programs should operate in elementary, high school, and unit school districts.
33. **Grading and Promotion** - Supt establish system of grading and reporting achievement, determining promotion, graduation requirements, remedial assistance if necessary. Teachers maintain eval records for each student.
34. **Homework** - Supt shall provide teachers with guidance on homework (5 items)
35. **Graduation Requirements** - listing of requirements for graduation per School Code, supt responsibility for implementing these, early graduation, certificates of completion
36. **High School Credit for Non District Experiences, Course Subs, Re Entering Students** - ex. Distance learning courses, dual credit at the college, vocational academy, apprenticeship programs, subs for courses (ex - AP computers for math credit, PE sub courses), re-entering students who wish to acquire a high school diploma.

37. **High School Credit for Students in 7<sup>th</sup> and 8<sup>th</sup>** - regulations for offering high school courses to Jr High students.
38. **High School Credit for Proficiency** - rules governing allowing students to receive credit for, but not a letter grade for, courses they test proficient in without taking the course.
39. **Achievement and Awards** - establish GPA, honor roll, and class rank for each class. Establish process for presenting awards in scholarship, achievement, and service to lower grade levels.
40. **Student Testing and Assessment Program** - establishes student assessment program that has as a minimum - IAR (state assessment system), provides the parents with results or scores of all assessments and eval of student progress. All assessment info reported on district's annual report card. Report all other assessments to ISBE.

► Supt Petrie answered several questions raised by members and reviewed current district procedures for the items listed above.

Submitted,

Julie Wagner  
Board Policy Committee