

POLICY COMMITTEE MEETING

Summary of Policy Section Review

Monday, May 4th, 2020 – 5 p.m. – Zoom Meeting

► Board Members Present: Tab Balmer, Jake Frieden, Julie Wagner – Supt Scott Petrie

Committee members reviewed *Board Policy Section 5 – Personnel*. Since most practices are mandated by state law and school code, very few items are up for local district changes. The meeting therefore centered on reviewing the requirements as listed per current law and code and determining if we are adequately following such requirements. If you have any questions, please contact Mr. Petrie or a committee member.

Items discussed included:

1. Equal Employment Opportunity and Minority Recruitment
2. Workplace Harassment Prohibition
3. Hiring Process and Criteria
4. Compliance with the Fair Labor Standards Act
5. Communicable and Chronic Infection Disease
6. Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition
7. Expenses
8. Religious Holidays
9. Court Duty
10. Abused and Neglected Child Reporting
11. Staff Development Program
12. Recognition for Service
13. Employee Ethics; Conduct; and Conflict of Interest
14. Personal Technology and Social Media; Usage and Conduct
15. Responsibilities Concerning Internal Information
16. Solicitations By or From Staff
17. Personnel Records
18. Copyright
19. Temporary Illness or Temporary Incapacity
20. Family and Medical Leave
21. Teacher Qualifications

22. Terms and Conditions of Employment and Dismissal
23. Resignations
24. Substitute Teachers
25. Maintaining Student Discipline
26. Suspension
27. Leaves of Absence
28. Student Teachers
29. Employment At-Will, Compensation, and Assignment for Educational Support Personnel
30. Duties and Qualifications for Educational Support Personnel
31. Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
32. Employment Termination and Suspensions for Educational Support Personnel
33. Schedules and Employment Year for Educational Support Personnel
34. Compensatory Time-Off for Educational Support Personnel
35. Evaluation of Educational Support Personnel
36. Sick Days, Vacation, Holidays, and Leaves for Educational Support Personnel